

Sultan Alshehri

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Personal Skills

Leadership
Communication
Self-motivation
Decision Making
Adaptability
Microsoft Office (Word, Outlook, Excel, PowerPoint)
Emotional Intelligence
Public speaking
Critical Thinking
Flexibility
Creativity
Responsibility
Data Analysis
Mathematics
Project Management
Marketing
Administrative Skills
Negotiation
Design
Problem Solving
Fulfillment
Entrepreneurs
Management

I have 14 years of practical experience implementing successful management strategies and motivating the work team to achieve the best results. I am interested in supporting and harnessing my characteristics, experiences, sense of responsibility, dedication, and credibility in work to develop and increase production. I have high experience in business management, employee development and achieving the best required results. Professional in designing and implementing culture change strategies and effective financial and administrative planning to improve the quality of the work environment and achieve goals. Perfect communication with team members to enhance professional relationships and gain experience while maintaining trust. High experience in training (TOT trainee training certificate from Oxford University), PMP course, technology and software (International Certificate in IT Skills foundation from Cambridge University).

Work Experience

Jan 2017 Present - **Head of Loans Department, Senior Social Finance Officer**
The Social Development Bank
Saudi Arabi

Apr 2014 Jan 2017 **Projects Researcher**
The Social Development Bank
Saudi Arabi

Jan 2015 Present - **Executive Member**
AZDA Saudi market Corporation
Saudi Arabi

2008 2009 **Senior business developer**
Saudi students club
Australia, Canberra

Mar 2006 Mar 2008 **Vice of general manager**
United Trade Company
Saudi Arabia

Mar 2002 Mar 2006 **Manager of financial relations**
United Trade Company
Saudi Arabia

Mar 2000 Mar 2002 **Executive of financial and administrative relations**
United Trade Company
Saudi Arabi

Education

Mar 2013 **Bachelor of Business Administration**
UNIVERSITY OF CANBERRA
Australia, Canberra

Apr 2011 **Diploma of Business**
UNIVERSITY OF CANBERRA
Australia, Canberra

Languages

English ●●●●●
Tagalog ●●●●●

Areas Of Expertise

Investment
Taxes and Income
Consulting
Managing mega projects
Leadership and decision making
E-Marketing
Administration science
Business Development

- Jun 2001 **The Fundamental Training in Technical Science and English Language**
Saudi Royal College
Saudi Arabia , Riyadh
- Jan 2000 **High school**
High school from Saudi Arabia Dhahran
Saudi Arabia , Dahran

Courses

- Feb 2022 **Project Management Professional PMP**
Dimensions Group
- Feb 2018 **A Training of Trainers**
Oxford Academy
- Feb 2015 **Bright Ideas**
Shell Live WIRE International in collaboration
- Apr 2014 **Preparation & Evaluation of Feasibility Studies**
Saudi Arabian Monetary Agency
- Sep 2014 **International Certificate in IT Skills Foundation**
CAMBRIDGE International Examinations
- Feb 2009 **An Intensive English Language Program**
Australian National University
- Oct 2009 **English Pre-Access Program**
University of Canberra
- Sep 1998 **English Language Course**
International Language Institute

Most Proud Of

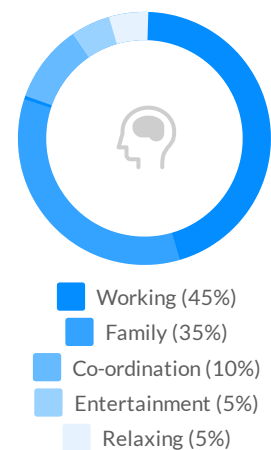
-  **Physical Organization**
Creative Thinking, Effectiveness, Productivity
-  **Ambition**
Determination, Achieving goals, Hard work
-  **Planning**
Analyzing Issues, Decision Making, Project Management, Strategic Planning
-  **Team Work**
Listening, Collaboration, Delegation, Goal Setting, Group Leadership
-  **Inspirational**
Creativity, Bright ideas
-  **Optimism**
Self-confidence, Positive
-  **Successful**
In Decisions, Analysis, Management, Finance, Research, Leadership, Development

- Financial and Accounting
- Risk management
- Quality management
- Event management
- World Trade
- International business
- Human resources
- Import and Export
- Portfolio management
- Stock trading
- Advertising and Media


Webinar

- 1-Public Sector Internal Audit: Challenges and Enablers, 8th Dec. 2022
- 2- Intellectual Property and Youth: innovating for a better future, 21st Apr. 2022
- 3- Best Practices in Leadership and Management, 12th Dec.2021
- 4- More citizen- centricity through purpose - led public sector, 31st Oct. 2021
- 5- Change Management and Strategic Leadership, 20th Oct. 2021

My Time



Hobbies

-  Travel
-  Reading newspapers
-  Volunteer work
-  Walking