

Abeer Baker Aldajani

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Profile:

To experience a challenging position where I can build and apply my leadership abilities, interpersonal and analytical skills. I seek a role where knowledge, commitment and hard work will be my motivation to perform day to day duties.

Professional Experience:

- Thamer Althobaity and Dafer Alsubaie Law – (May, 2021 – Present)
- Summer job in Thamer Althobaity and Dafer Alsubaie Law Firm – (Jun, 2019 – Aug, 2019)
- Summer training in Thamer Althobaity and Dafer Alsubaie Law Firm – (Jul, 2018 – Aug, 2018)

Educational Qualifications:

- Bachelor of Law with a Minor in Diplomacy and International Relations, Dar Al-Hekma University in Jeddah – (Sep, 2017 - July, 2021)
- High school graduate from Al-Ferdous Modern school in Jeddah – (2016)

Achievements:

- Graduated the first in my class from Dar Al-Hekma University with a GPA of (4.97/5)
- Graduated the first in my class from high school with a cumulative GPA of (100%)
- The first in my class in Makkah Province in years (2011-2016) in my junior and high school
- Participated in Girl Guides of Saudi Arabia Program – (2012)
- Student of the year - (2011)
- 1st place winner in badminton and running competition held at Effat University in Jeddah – (2010)

Workshops and Courses:

- General English and IELTS Course
4-month course at MDA College in Leeds, United Kingdom – (23 May, 2022 – 19 Aug, 2022)
- Law Summer School in Private International Law and Public International Law
2-week course at University Paris 1 Pantheon-Sorbonne – (22 Jun, 2020 – 03 Jul, 2020)
- Corporate Law
1-hour workshop at Dar Al-Hekma university
Jeddah – (4 Dec, 2019)
- Child Protection Laws in Saudi Arabia
1-hour workshop hosted by Dr. Ahmad Balto at Dar Al-Hekma university
Jeddah – (13 Nov, 2019)
- Saudi Law Conference
3-day conference at King Faisal Convention Center - InterContinental Hotel
Riyadh – (3-5 Nov, 2019)

- International Protection of Foreign Investments in Saudi
1-hour workshop at King Faisal Convention Center - InterContinental Hotel Riyadh – (5 Nov, 2019)
- Social Media Ethics
1-hour workshop at King Faisal Convention Center - InterContinental Hotel Riyadh – (5 Nov, 2019)
- Governance of Law Firms
1-hour workshop at King Faisal Convention Center - InterContinental Hotel Riyadh – (4 Nov, 2019)
- Mechanisms of Anti-Money Laundering in Law Firms
1-hour workshop at King Faisal Convention Center - InterContinental Hotel Riyadh – (4 Nov, 2019)
- Protection of Author's Copyrights in Saudi Law
2-hour lecture at The Society of Culture and Arts in Jeddah Jeddah – (31 Aug, 2019)
- Women Leadership and Negotiation Academy
40-hour of intensive training and coaching hosted by Dr. Claudia Winkler at the Women Leadership and Negotiation Academy Austria – (29 Jul, 2019 – 02 Aug, 2019)
- Qualifying for Labor Market
5-hour course at Royati International Center Jeddah – (10 Jul, 2019)
- Malpractice of Some Labor Laws in Saudi Arabia
5-hour course at Royati International Center Jeddah – (17 May, 2019)
- Strategies for Nail a Job Interview
1-day workshop hosted by Al Tamimi Law Firm at Dar Al-Hekma University Jeddah – (07 Apr, 2019)
- The Future of Legal Technology Through R&D
1-day course hosted by Mr. Abdulrahman Almashat at Dar Al-Hekma University ho Jeddah – (28 Mar, 2019)
- Criminal Responsibility in Social Media
1-day course hosted by Dr. Ibrahim Alzamzami at Dar Al-Hekma University Jeddah – (14 Mar, 2019)
- How to Develop Your Social Network
1-day course at Dar Al-Hekma University Jeddah – (13 Mar, 2019)
- Office Etiquette
1-day course at Dar Al-Hekma University Jeddah – (14 Feb, 2019)
- How to Create a Stellar Resume
1-day course at Dar Al-Hekma University Jeddah – (28 Jan, 2019)
- Role of the Attorney in Criminal Cases
1-day course hosted by Dr. Ibrahim Zamzami at Law Vision Training Center

- Conciliation and Arbitration in Heritage
4-hour course in Jeddah Chamber
Jeddah – (26 Sep, 2018)
- Legal Procedures for Filing a Lawsuit
10-week workshop hosted by Afnan Aldkheel on Qabas Plat
Jeddah – (Jul, 2018 - Sep, 2018)
- How to Start your Own Business
1-day course at Dar Al-Hekma University collaborating with SEA Ventures
Jeddah – (04 Sep, 2018)
- The Basic Skills for Legal Profession Workshop
15-hour workshop in 5-day at the Institute of Skills and Business Training
Jeddah – (Aug, 2018)
- Legal Aspects of Medical Errors Workshop
10-hour workshop from Saudi Law Training Center
Jeddah – (16-17 Jul, 2018)
- How to Choose the Right Person to Marry
1-day course at Alkawaddah Organization for Family Development
Jeddah – (2018)
- The Art of Public Speaking and How to Influence on Others
2-day course at DAH University
Jeddah – (15-16 Oct,2017)
- Makeup Course
3-day course hosted by the Makeup Artist Sumayah Balkhi
Jeddah – (18-21 Feb, 2017)
- The Magic of Goals
1-hour workshop by the Multiple Intelligences Center
Jeddah – (Mar, 2012)
- Skills of Success
1-day course from INJAZ program at Al-Ferdous school
Jeddah – (2012)
- Heartsaver Course
1-day course at the International Medical Center
Jeddah – (Dec, 2011)

Community Work:

- Volunteered in Jeddah Literary Cultural Club to organize a national day event – (22 Sep, 2019)
- Participated in the packing of 200 school bags for families with low income – (Aug, 2019)
- Volunteered in the packing and giving away food and clothes for families with low income – (Jun, 2018)
- Participated in the packing of clothes for families with low income – (Jun, 2018)
- Participated in the packing of food for orphans in Al-Taif city – (Apr, 2017)

Skills:

- **Language:** Arabic, English
- **Computer:** Microsoft Office (Word, PowerPoint)