# LAMA NOWAILATY

# Objective

Seeking to start a new challenge in a career opportunity to fully utilize my skills while making a significant contribution to the success of the company.

## **Skills**

- Fluent in Arabic and English
- Microsoft Excel
- Communication skills
- Creativity
- Time management
- Adaptability
- High level of commitment
- Team work skills

## **Contact Details**

Number: +966532828844 Email: Lama.nowailaty@gmail.com Address: Al Muhammadiyah, Jeddah, Saudi Arabia

# **Personal Interests**

- Diving
- Potterv
- Party planning

# **Work Experience**

#### **Tax Consultant**

PriceWaterhouse Coopers · (October 2018 - present)

- Preparation and submitting VAT returns on monthly and quarterly basis and ensure compliance with VAT regulations
- Conducting VAT return review with clients on monthly and quarterly basis and identify exposure against compliance discrepancies
- Handle queries received from the General Authority of Zakat and Tax and coordinate with them for any issues clients may face
- Preparation of Engagement Letters and contracts with clients
- Providing VAT advisory and consultation that comply with laws and regulations to clients

## Internship

PriceWaterhouse Coopers · (March 2018 - May 2017)

 Tax and Zakat department rotation and then specializing in indirect tax (VAT)

# **Academic Background**

# **Dar Al Hekma University**

Banking and Finance

• Bachelor degree in school of business, majoring in Banking and Finance

# **Volunteering**

Live to Give (2017 - present)

• Ramadan annual meals preparation and distribution