**CV**

**Name:** Mubarak Shujaa Aldawsari

**Nationality:** Saudi

**Phone number:** +966 531990017

**Email Address:** **Mubarakshujaa7@gmail.com**

**Education**

- Bachelor's degree – Management, College of Business Administration in Alkharj, Prince Sattam bin Abdulaziz University, 2019, Kingdom of Saudi Arabia.

- Pre-intermediate Intensive English – Stafford House International – March 2022 to August 2022, Cambridge, UK.

- English Language Study Course – Oxford School of English – September 2022 to December 2022, Oxford, UK.

**Experience**

- Administrative: Ballan Co Limited. Riyadh, Kingdom of Saudi Arabia Jan 2015 to Nov 2018.

- Quality Auditor & Assistant Director – Quality Assurance Department: Mhaideb Investment, Riyadh, Kingdom of Saudi Arabia, Jan 2021 to June 2021.

**Objectives**

- To improve my skills in academic study and research.

- To develop a deep theoretical understanding of key issues in International Hotel and Tourism Management which will prepare me to be successful in my future career.

- To study and learn more about International Hotel and Tourism Management in the UK and how it can be an advantage to apply in the Saudi context.

- To develop up-to-date skills in leadership in the hospitality and tourism industry.

- To develop my ability to think strategically and to add more professional skills.

**Skills**

- Proficient in Microsoft Office

- Leadership

- Attention to details & self-development-

- Oral and written communication skills

- Flexibility & time management

- Problem solving

- Fluent in Arabic and English

**Training Courses & Certificates**

* Training course: “Building a Leadership Personality”, 60 hours, Technical and Vocational Training Corporation, KSA, April 2019
* Training course: Business Administration, 2 weeks, Al-kharj Chamber of Commerce & Industry, KSA, August 2018
* Training course: Data Entry and Word Processing, 6 months, Alkhaleej Institute for Training and Education, KSA, June 2019
* Appreciation Certificate: EWAA HOTELS, Riyadh, KSA, 2021
* Appreciation Certificate: King Khalid University, for participating in Intellectual Security Forum (Digital Citizenship), January 2019
* Appreciation Certificate: King Khalid University, winner of the best educational YouTube clip in Intellectual Security Forum (Digital Citizenship), January 2019
* Training course: Personal Planning, 5 hours, Technical and Vocational Training Corporation, KSA, August 2018
* Certificate of Participation: The Smart Cities Hackathon, KSA, 31 January 2019
* Certificate of Participation: The 2nd Scientific Forum, Prince Sattam bin Abdulaziz University, KSA, 2018
* Participation Certificate: The Global Village, College of Business Administration, Prince Sattam bin Abdulaziz University, KSA, Nov 2018
* Training Course: How to Choose Your Project Idea? 2 days, Pioneers, KSA, September 2018
* Training course: Stress Management, 1 day, Technical and Vocational Training Corporation, KSA, August 2018
* Training course: Preparing Entrepreneurial Project Budgets, 2 days, Pioneers, KSA, October 2018
* Training course: Achieving Success in Marketing, 2 days, Pioneers, KSA, October 2018
* Appreciation Certificate: Prince Sattam bin Abdulaziz University, winner of the best educational YouTube clip in the 3rd Scientific Forum, 2019

**Languages**

- Arabic language (native)

- English Language (Good – IELTS Overall 5)

**Interests**

- Football

- Travelling

- Strategic games: Chess