

Faisal Alrashdi

Address Riyadh,SA

Phone 053 116 0802

E-mail faisalzwaide@hotmail.com

Dedicated legal professional offering expertise in Legal counsel law. Proven success in building trusting rapport with clients and offering sound legal advice in clear and universal terms. Hardworking and dedicated to client advocacy.

Safety-focused professional methodical about evaluating and optimizing worker conditions through use of strategic monitoring programs. Vigilant and analytical in isolating and addressing different concerns. Detail-oriented inspector with good multitasking and recordkeeping abilities.

Work History

2021-10 - Current

Legal Counsel

Ministry of Health, Riyadh

- Provide legal support and advice to upper management on relevant legal issues.
- Ensure compliance with internal controls, statutory regulations and other formalities.
- Draft legal documents such as contracts, statements, agreements.
- Handle litigation.

2021-02 - 2021-10

Health and Safety Officer

Ministry of Health , Riyadh,SA

- Assessed compliance of site operations, accuracy of forms and adequate employee notification for different policies.
- Conducted safety evaluations to recommend alternate safety procedures.
- Monitored safety and assessed risk levels and mitigation strategies at industrial worksites and on construction jobs.
- Created safe work environment by complying with safety, health and security requirements.
- Mentored and supported staff in identifying and implementing procedures and practices to protect safety and security of workers.

2017-08 - 2018-09

Assistant Soccer Coach

Columbian High School Contract, Tiffin

- Boosted performance of individual athletes by devising strategic personal training programs.
- Motivated athletes to become stronger, more agile and more effective through training habits and proper nutrition.
- Developed and implemented team rules.

- Evaluated individual knowledge, skills and strengths and assigned team positions to maximize talent areas.

2017-04 - 2017-09

Associate Detective Intern

Metrich Enforcement Unit, Tiffin

- Gathered facts from interviews of suspects, witnesses and complainants.
- Identified witnesses and collected statements to gather information and pursue remedies for violations of legal standards.
- Assigned schedules and coordinated leave time to maintain optimal coverage.
- Oversaw criminal cases, coordinated investigations and prepared evidence and investigators for court cases.
- Developed team communications and information for meetings.
- Demonstrated respect, friendliness and willingness to help wherever needed.

Education

2016-01 - 2018-12

EDUCATION: Criminal Justice

Tiffin University - US

Minored in Government

Minored in Criminalistic

Graduated with honors GPA 3.65/4

- Dean's List [Spring 2016]
- Dean's List [Fall 2016]
- Dean's List [Spring 2017]
- Dean's List [Fall 2017]
- Dean's List [Spring 2018]
- Dean's List [Fall 2018]

Skills

Responsible

Cultural awareness

Detail-oriented

Troubleshooting

Self-motivated professional

MS Office

Multitasking abilities

Certifications

The Sirchie NARK II

Emergency Planning (09/2016 - 12/2016)

Fundamentals of Emergency Management (09/2016 - 11/2016)

Workplace Violence awareness Training (03/2016 - 04/2016)

Kaplan International English at Chicago ,Illinois (05/2014 - 05/2015)

Industrial Security (06/2020)

Legal Career and Intellectual Property Law (09/2020)

During training in MOH the following certificates were awarded:

National Fire Protection Association

Conflict Management

Security Management :Supervisory

Award in the Principles of Fire Safety

Risk Assessment L3

Work Permits System

Fire Prevention