

Date: 03 Oct 2023

## YOUR OFFER OF A PLACE

Dear Sultan Saeed F

I am delighted to offer you a place at the Leeds International Study Centre, your route to the University of Leeds, on the Science, Engineering and Computing International Foundation Year. Your Student ID is 2863974.

We are confident that with our superb teaching, academic and career support, and range of facilities we will help you achieve your goals. At the Leeds International Study Centre, students are at the heart of what we do.

To support you in your career ambitions, the International Study Centre provides career support during your programme to help you establish key skills and develop your CV. We will guide you towards making the right choices and using your time at University of Leeds productively, so that you can maximise your chances of success in the competitive job market.

We look forward to meeting you very soon at Leeds International Study Centre, your route to the University of Leeds.

Yours sincerely,

*Claire Heke*

Claire Heke

Centre Director  
Leeds International Study Centre



## Your Unconditional Offer

Date: 03 Oct 2023

**Student ID:** 2863974

**Student name:** Sultan Saeed F SAQER

**Date of Birth:** 08 September 2005

### Course information

You are offered a place on the following course at Leeds International Study Centre (ISC), your route to the University of Leeds:

Course name	Start date	End date
Science, Engineering and Computing International Foundation Year	08 Jan 2024	26 Jul 2024

*Successful completion of this course, including meeting the specified grades in Academic and English Language Modules, will allow your progression on to the following course at the university:*

Mechatronics and Robotics BEng (Hons) HECoS code <i>(if applicable)</i> :	Sep 2024	Jun 2027
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You have met the academic requirements for this programme and this is an unconditional offer. Upon Confirmation, we need receipt of any documents listed under the How to Accept your Offer section detailed on page 4.

### Notes

Progression aims are listed in order of priority.  
Dates are subject to change.

**Please note that this offer is for the Science, Engineering and Computing International Foundation Year for progression to the University of Leeds. Programmes at Leeds International Study Centre are taught at either the Stadium Campus (Global East Stand, Headingley Stadium, St. Michael's Lane, Leeds, LS6 3BR) or the City Campus (2 Wellington Place, Leeds, LS1 4AP). Details of your main campus of study will be provided on the Welcome Hub once you have confirmed your place.**

### Supporting documents

Click here for supporting documents: <https://www.leedsisc.com/admissions-offer-documents>

Certain courses may be subject to validation/re-validation/approval/re-approval/availability – please refer to our website for details. Should the chosen course become unavailable for any reason a suitable alternative may be offered, subject to meeting the admission requirements for that programme. As places on some courses may be limited, you are advised to confirm or conditionally confirm as soon as possible. For information, see the Terms and Conditions.

You understand that should you begin a course of study online and then be permitted to continue in the UK you may need to provide additional evidence of your Academic and English ability in order to receive your visa.

Students that require a Student visa are required to provide a Secure English Language Test or accepted equivalent. More information can be found here: <https://www.gov.uk/student-visa/knowledge-of-english>

### Progression to your degree

Following successful completion of your chosen course and meeting the specified grades in Academic and English Language modules, you will be eligible to progress on to a degree programme at the University of Leeds subject to meeting visa requirements and achieving the University entry criteria communicated to you at the time you accept this offer. Progression requirements are available on the website at <https://www.leedsisc.com/admissions-offer-documents>

# Leeds International Study Centre

## Insurance

Your safety is our number one priority. Therefore, we recommend that you take out accident and medical insurance to cover your study period in the United Kingdom. You may take out our StudyCare Insurance policy or obtain coverage from an alternative insurance provider. We offer two policy lengths for StudyCare: 24 months (a fixed rate for the first 2 years of your UK study) at £720 (£6.93 per week) or up to 12 months at £8.65 per week (covering the length of your pathway programme).

For more information about our policy and what it covers check out our information brochure here: [https://bit.ly/studycare\\_brochure](https://bit.ly/studycare_brochure)

# Leeds International Study Centre

## Fees and Finance

The following outlines the cost of your studies:

Description	Start date	End date	Amount (GBP)
Science, Engineering and Computing International Foundation Year	08 Jan 2024	26 Jul 2024	20,700.00
<b>Total</b>			<b>20,700.00</b>

### Accommodation

Accommodation fees are not included with this offer. If you requested accommodation when you filled in your application form, Central Student Support Leeds ISC will contact you directly regarding the options available to you. You will then need to complete all the steps of the booking process, including making any due payments by specified deadlines, to ensure your accommodation is booked for your arrival. Full details are available at: <http://www.leedsisc.com/university-of-leeds>. If you are booking your own accommodation, please ensure you have secured a room before you depart and told Central Student Support Leeds ISC of your accommodation address. You can email [LeedsISC.CSS@studygroup.com](mailto:LeedsISC.CSS@studygroup.com).

## How to Accept your Offer

Places may be limited so you are advised to **confirm** as soon as you can.  
Please make sure you give your student ID number in all correspondence: 2863974

To accept this offer, please follow these 4 simple steps:

### Step 1. Sign the Acceptance

- Acceptance form
- Under 18 form (if you will be under 18 years old when you start your course)

### Step 2. Make the Confirmation Payment

- Or if sponsored, get an approved Financial Guarantee Letter

### Step 3. Scan the following documents (if not already supplied)

- A fully completed application form
- Most recent and applicable academic transcripts or final graduation certificate
- A photocopy of your valid passport
- IELTS Academic for UKVI if you need a UK Student visa (alternative proof of English may be accepted if no UK visa required)
- Details of all your previous study in the UK and copy of previous UK visa/CAS (if applicable)
- Information concerning gaps in study history

<b>When accepting this offer please also return the following information or documents:</b>
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- |   |
|---|
| <ul style="list-style-type: none"><li>• Subject to receipt of valid passport copy</li></ul> |
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Please note that we will be unable to issue your CAS until the information or documents listed above have been received.

### Step 4. Send all of the above documents to your agent or Student Enrolment Advisor

#### What happens next – for unconditional offers?

Once we receive your payment and all supporting documents we will do a final check, and providing you meet the full entry criteria, we will confirm your place. We will then send you a Confirmation email which will include your Confirmation Letter as well as information on pre-departure, accommodation, visas and the CAS request process.

#### What happens next – for conditional offers?

If your Offer is still conditional then we will issue you with a Confirmation Letter, but you are still subject to meeting the academic or English language requirements, or supplying other documents, before you can be fully confirmed on your course.

Should you not meet the entry criteria we will contact you to discuss suitable alternative courses.

#### Your CAS and visa application

We will only issue your Confirmation of Acceptance of Studies (CAS)

- A maximum of 6 months before the start of your course (if applying from overseas)
- A maximum of 3 months before the start of your course (if applying from within the UK)
- Once your payments are up to date as per the payment plan (option 1 or 2)
- Once all conditions (above) have been met

Prior to visa documents being issued, students may be required to demonstrate evidence that:

- They have sufficient funds to support them during their studies, by providing financial documents for assessment by our Visa Compliance Team.
- They are adequately prepared to sit a Credibility Interview with the UKVI, by completing a mock interview with our Visa Compliance Team.

Please note that conditions for the issuance of a CAS may be subject to change without notice, owing to factors beyond our control.

# Leeds International Study Centre

Once you have received the CAS, we encourage you to make the visa application as soon as you can.

# Leeds International Study Centre

## Offer Acceptance Form

Student name **SAQER Sultan Saeed F**  
Date of birth **08 September 2005**  
Student ID **2863974**

I am pleased to accept your offer of a place at the Leeds International Study Centre based at Global East Stand, Emerald Headingley Stadium, St. Michael's Lane, Leeds, part of Leeds Beckett University's campus for the following study plan:

Course name	Start date	End date
Science, Engineering and Computing International Foundation Year	08 Jan 2024	26 Jul 2024
Mechatronics and Robotics BEng (Hons)	Sep 2024	Jun 2027

### Terms and Conditions

- I agree to accept all the Terms and Conditions of the ISC as stated in the attached Terms and Conditions sheet
- I understand that progression to a University degree programme at University of Leeds is dependent upon meeting the stated progression criteria as stated on the website. Click here for more information: <https://www.leedsisc.com/admissions-offer-documents>
- I understand that my English and Mathematics skills will be tested on commencement and my study plan will change if I do not meet the required level
- I confirm that all of the information I have given regarding my academic history is correct to the best of my knowledge
- I understand that failure to sufficiently attend my programme of study, in line with Study Group's published Attendance Policy (in accordance with UKVI requirements) may result in the termination of my studies
- I understand that in the event of my studies being terminated due to serious misconduct or attendance issues, I will be liable only for a refund of my Security Deposit (less any unpaid incidental charges) and any payment made for future terms or semesters, in line with the Post-Arrival Withdrawals Refund Policy contained in the attached Terms and Conditions sheet

### Form of indemnity

- I hereby confirm I have given consent for this application, to travel independently to the United Kingdom for the purposes of study on the proposed course(s) and to the appropriate living arrangements accordingly and have read and understood the information relating to students under the age of 18. I agree to all terms of the Indemnity as stated in the attached Terms and Conditions sheet

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

### Students Under 18

If under 18 years of age this form must be countersigned below by the parent / guardian responsible for the payment of fees.

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

### Your right to cancel

Please note that by signing this Acceptance Form, you will be entering into a legally binding contract with us which will be effective from the date your place is confirmed. You have the right to cancel this contract within 14 days of the earlier of a) the date the payment is made or b) the date on which you signed acceptance of your offer and receive a full refund of any amount paid during this period.

If you wish to cancel your contract within the 14 day period, please email [admissions@studygroup.com](mailto:admissions@studygroup.com). In your Confirmation Letter we will remind you of this right and how to cancel.

To make sure that your education isn't impacted by COVID-19, our programmes may start online. For online study only we have revised our terms and conditions to include an extended cooling off period and withdrawal policy which is applicable to all programmes commencing from May 2020 onwards. Please refer to the attached Terms and Conditions sheet for more details.

### Complaints



# Leeds International Study Centre

It is recognised that students, their parents or their representatives may sometimes need to make a complaint about the services received during the application and admissions process. Study Group provides a complaints process for this purpose. Full details of our complaints policy may be found in in the attached Terms and Conditions sheet.