

To Whom it May Concern:

I have known *Faisal Fahad Gong* for the past three years. In my English class, *Faisal* was extremely well organized and detail oriented in his approach to tasks. He masters projects quickly due to his keen intellect and carries them out in a precise and error free manner. We often exclaim with surprise that *Faisal* has already finished a task and marvel about how he has done with such thoroughness and efficiency.

*Faisal* was originally hired in a reception role due to his strong interpersonal and communication skills. He quickly learned about different things and excelled at sharing information with his peers. *Faisal's* consistently positive attitude and air of calm confidence enabled him to comfortably interface with colleagues and teachers. Based on his strong performance and enthusiasm, he provided outstanding administrative support to the entire staff in the school.

I give *Faisal* my highest recommendation as an extremely bright candidate with an extraordinarily positive attitude toward work. I am confident that any surprises with *Faisal* will be pleasant ones since he will perform better on the college and job than you might even imagine. Please feel free to contact me if you have any questions about this exceptional young man.

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